



TENNESSEE DEPARTMENT OF  
**EDUCATION**  
DIVISION OF CAREER AND TECHNICAL EDUCATION

### Business Management & Administration Standards Resource List

Resource	Author / Publisher	Location	Notes
<b>Occupational Employment Statistics</b>	US Dept. of Labor Bureau of Labor Statistics	<a href="http://www.bls.gov/oes">http://www.bls.gov/oes</a>	Can be used to meet Standard 3 in Personal Finance. In addition, it can be used for other career information standards.
<b>Current Employment Statistics</b>	US Dept. of Labor Bureau of Labor Statistics	<a href="http://www.bls.gov/ces">http://www.bls.gov/ces</a>	Can be used to meet Standard 3 in Personal Finance. In addition, it can be used for other career information standards.
<b>O*Net</b>	US Dept. of Labor, Employment and Training Administration	<a href="http://www.onetonline.org">http://www.onetonline.org</a>	Can be used to meet Standard 3 in Personal Finance. In addition, it can be used for other career information standards.
<b>TN Career Resources College for TN.org</b>	State of Tennessee	<a href="http://www.tn.gov/education/cte/cr/index.shtml">http://www.tn.gov/education/cte/cr/index.shtml</a>	Can be used to meet Standard 4 in Personal Finance. In addition, it can be used for other college research standards.
<b>HSH.com – We Research, You Save</b>	HSH & Associates	<a href="http://www.hsh.com">http://www.hsh.com</a>	Can be used in Standard 11 in Personal Finance. Nations' largest publisher of consumer loan information; mortgage and loan calculators
<b>ABA Experts on Call</b>	American Bankers Association	<a href="http://www.aba.com">http://www.aba.com</a>	Can be used in Standard 8 in Personal Finance. Information that educates students on real world banking and gives tips.

<b>MSN Autos</b>	MSN	<a href="http://www.carpaint.msn.com">http://www.carpaint.msn.com</a>	Can be used in Standard 7 in Personal Finance. Information on annual percentage rates for car loans.
<b>About.com Financial Planning</b>	About.com	<a href="http://financialplan.about.com/cs/budgeting/l/blbudget.htm">http://financialplan.about.com/cs/budgeting/l/blbudget.htm</a>	Budget worksheet can be used for Standard 6 in Personal Finance.
<b>Dept. of Justice Identity Theft &amp; Fraud</b>	US Dept. of Justice	<a href="http://www.justice.gov/criminal/fraud/web/sites/idtheft.html">http://www.justice.gov/criminal/fraud/web/sites/idtheft.html</a>	Most common ways to avoid identity theft, what to do if one is a victim. Can be used for Standard 14 in Personal Finance.
<b>My Fico</b>	Fair Isaac Corporation	<a href="http://www.myfico.com/crediteducation/in-yourreport.aspx">http://www.myfico.com/crediteducation/in-yourreport.aspx</a>	Can be used in Standard 10 in Personal Finance. Site covers credit ratings.
<b>IRS Forms</b>	US Dept. of Treasury	<a href="http://www.irs.gov/uac/Forms-and-Schedules-for-Form-1040">http://www.irs.gov/uac/Forms-and-Schedules-for-Form-1040</a>	Can be used in Standard 5 in Personal Finance. All IRS forms and schedules available.
<b>The Motley Fool Investment Guide for Teens</b>	David Gardner and Tom Gardner Touchstone Publishing		This book teaches teens about investing by offering tips on how to build a stock portfolio and teaching the importance of long term investing. Discusses how to earn money and the importance of saving.
<b>The Millionaire Next Door</b>	Thomas J. Stanley and William D. Danko Forbes Publishing		This book highlights the typical millionaire who is not an athlete or celebrity. The book teaches the lesson of slowly accumulating money and living within your means.
<b>Federal Reserve System</b>	Federal Reserve	<a href="http://www.federalreserveeducation.org">www.federalreserveeducation.org</a>	Access all education resources available through the Federal Reserve on current financial topics.
<b>Jump\$tart Coalition for Personal Financial Literacy</b>	Jump Start Coalition	<a href="http://www.jumpstart.org">www.jumpstart.org</a>	Site includes best practices, activities, news articles and more.

<b>MBA Research &amp; Curriculum Center</b>	MBAResearch	<a href="http://www.MBAResearch.org">www.MBAResearch.org</a>	Research-based support for all Business Administration educators: entrepreneurship, finance, hospitality, marketing, management, administration,
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